

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525**

**MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”

**Thursday, February 10, 2011
7:30 P.M.**

★ CALL TO ORDER - MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, February 10, 2011 at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

★ ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Debbie Anselmo
Trustee Brian T. Bailey
Trustee Anne Bermier
Trustee Carol Coleman
Trustee Norman L. Schnauffer
Trustee Matthew P. Walsh II

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration
Steve Busa, Treasurer
Joseph V. Consolo, Village Clerk
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent

★ PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

★ MAYOR'S REPORT

Mayor Andrews reported that John Kilker, a long time resident of Indian Head Park and one of the original founders of the Village, recently passed away. John and his wife Evelyn lived in the community since 1949, ten years before Indian Head Park became a Village and incorporated. They built one of the original twenty-five (25) homes that sat on the golf course, John became interested in water quality and he was drafted to oversee the water distribution in the community. As the Village expanded to include fifty (50) houses, water meters were installed by John in the evenings after he finished his daytime job. Thereafter, he read the meters, his wife did the books and together they hand delivered the bills to the residents every three months. John and others volunteered their time in many different ways, John was part of the plowing team that cleared the Village streets after a snow storm and he was also a part of the first police force that patrolled the community. Mayor Andrews noted as the Village grew, Village residents voted to create a Police Department, hire patrol officers and Village staff. Mayor Andrews and the Village Board conveyed condolences to the Kilker family. He noted Mr. Kilker's roots run very deep in the Village. As time went on through the development of the Village over the years that knowledge was passed along to Superintendent Edward Santen who first started his employment with the Village in the Water Department when he was in high school.

Superintendent Santen stated that it was an honor and privilege to have worked with John Kilker over the years. He noted John was instrumental in laying out the Village, streets and infrastructure throughout the community.

Mayor Andrews stated that Georgia Popp of Ashbrook, a long time resident of Indian Head Park, recently passed away. Mayor Andrews and the Village Board conveyed condolences to the Popp family as well as the Kilker family.

On behalf of the Village Board, Mayor Andrews extended congratulations to Officer Paul Retzke and his wife Crystal on the birth of their daughter Abigail Grace who was born on February 2nd.

Mayor Andrews reported that he received positive input from residents in the community on the efforts of the Public Works Department staff to clear the streets during the last snow storm. He thanked Superintendent Ed Santen and the Public Works Department staff for the fine job. Mayor Andrews noted that the Village also contracted for some outside assistance to help clear the Village streets during the last storm due to the size of the Public Works Department and the magnitude of the storm and the volume of snow. Chief Alonzo stated that two contractors with extra equipment and staff were retained to assist Village staff during the height of the snow storm to help clear the streets. He noted the State declared a state of emergency as well as Cook County for the last storm. The Village is in the process of recouping some expenses through possible grant funds available. Chief Alonzo stated that the approximate costs for snow removal were about \$25,000, which includes, manpower, equipment, outside contractors, rentals, road salt and fuel.

Mayor Andrews stated that several residents of the community contacted the Village to compliment the Village staff on the snow removal efforts during the last storm. He read the following letter from John Chavatl, of Ashbrook: *“My wife Sue and I reside at 110 Glenbrook Court, and would like to thank the Village for an outstanding job in snow removal under very trying conditions. I usually do not send e-mails or letters like this and I assume most of the time ones you receive might be complaints. We have lived in Indian Head Park for the past thirteen years and live in a cul-de-sac which can be difficult for snow removal even with lesser amounts of snow. Using a front end-loader to remove the snow was a fantastic idea. This was the best snow removal we have ever had under one of the worst blizzard conditions since I can remember and I still remember the blizzard of 1967. I would like to again thank the Village Public Works for an outstanding job”.*

Mayor Andrews noted that ***Title 17, Zoning***, of the Municipal Code was recently added to the Village’s Website and ***Title 15, Building and Construction***, of the Municipal Code will be added as soon as updates are incorporated.

Mayor Andrews noted that Trustee Bailey and Trustee Walsh conducted some research on the possibility of obtaining revenue from advertising on the Village’s Website and cable community access channel. Trustee Walsh stated that it was determined that there are certain regulations by law that do not allow the Village to advertise on the cable channel and Village Website. Mayor Andrews stated that the Village will explore other options for possible revenue sources.

★ **FINANCIAL REPORT - TREASURER STEVE BUSA**

Approval of Financial Report for the month ending January 31, 2011

Treasurer Busa presented the financial report for the month ending January 31, 2011. For the month of January, he noted: (1) total revenues were \$429,829.20; (2) expenditures were \$311,175.83 and; (3) total fund balances in all accounts at the end of January were \$595,847.52.

Treasurer Busa noted the first installment of real estate tax bills went out from Cook County but there is a one-time deferral of when the payment is due. He noted the first installment of property taxes is usually due the first of March but will now be due at the beginning of April for 2011 only. Treasurer Busa further noted that the Village’s portion of real estate taxes collected for that period will also be delayed about one month due to the change in the due date of the 1st installment of property taxes by Cook County.

Trustee Schnaufer moved, seconded by Trustee Anselmo, to approve the financial report for the month ending January 31, 2011 as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh

Nays: None

Absent: None

★ **APPROVAL OF BOARD MEETING MINUTES**

Minutes of the Regular Board Meeting - January 13, 2011

After review of Board meeting minutes, Trustee Coleman moved, seconded by Trustee Bermier, to approve the January 13, 2011 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

★ **AGENDA ITEMS**

1. Discussion Regarding Request for Village Donations - Mayor Andrews

Mayor Andrews stated that he recently received a letter from Mayor Noel Cummings, the Mayor of Hodgkins, and the Executive Director of the West Suburban Senior Services. The letter was asking for donations from the Village of Indian Head Park to help fund a reduced cost meal program to seniors that is being offered through the Township and Village of Hodgkins for the senior lunch program at Salerno's Restaurant in Hodgkins. Mayor Andrews stated that Mayor Cummings reported that seniors from Villages throughout all of Lyons Township participated in the program and during the past year 910 meals were served. He noted that about 50% of those participants were over the age of 75, 25% of participants are low income and over 200 senior citizens who participated in the program live alone. Mayor Andrews stated that the letter from Mayor Cummings is asking for a donation to the program from the Village of Indian Head Park.

Mayor Andrews also stated that a letter was received from the Chairman of the Illinois and Michigan Canal Heritage Corridor Civ Center Authority asking for the annual contribution of about \$1,000. He noted that the Village of Indian Head Park has been a member of that organization for many years and at one point the Village had a representative that attended those meetings. Mayor Andrews pointed out that in better financial times the Village made a contribution to that organization as well as a donation from the Village to the Pleasantdale Park District fireworks celebration each year. Mayor Andrews stated that last year the Village did not make a donation to the I & M Canal Authority in light of the financial difficulties and this year there is a budget deficit again.

Mayor Andrews stated that the senior lunch program and IM Canal are good organizations with a solid purpose. He noted that requests for donations are also received from other various organizations. Mayor Andrews stated although the Village has supported the Civic Center Authority in the past, the Village did not make a donation last year to that organization. He recommended that the Village not make a donation this year due to the budget deficit. Mayor Andrews also noted that the Village will not be able to make a donation to the senior lunch program sponsored by the Township of Lyons and the Village of Hodgkins. Finally, Mayor Andrews stated that he intends to support these and other appropriate causes when possible, and he urges the trustees and IHP residents to do the same.

Trustee Schnauffer stated that he has been involved with the Aging Well Initiative, now a part of Aging Care Connections in LaGrange, for many years. He stated the organization sponsors and hosts many events and programs for seniors and that organization has not asked for donations from each community. Trustee Schnauffer mentioned that seniors from Indian Head Park can participate in area programs that are hosted by the Aging Well Initiative in LaGrange and some of the programs are funded by grant money or other sources. Trustee Schnauffer stated there are some residents that utilize the senior programs by Aging Care Connections.

Trustee Coleman stated that the Wilshire Green Association Clubhouse has a bulletin board and upcoming events, programs and information about the senior lunch program in the area are posted for anyone who is interested in participating. She noted that Aging Care Connections announcements are also posted at the Village Offices. Eileen Henckel, stated that she is the Village's representative with Aging Care Connections and on a regular basis fliers announcing upcoming events are delivered to the Village Offices for posting as well as local organizations in the community.

★ QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Denise Mocny, of 72nd Street at Chestnut on the Green, stated that she is present this evening to inquire about the snow plowing process at Chestnut on the Green Development and why some street areas of that development are not being plowed. She asked if plowing of the streets is the responsibility of the private association or if the Village is responsible for plowing all the streets and cul-de-sacs. Chief Alonzo stated that he lives in Chestnut on the Green and is familiar with the development. He noted a few years ago when the primary road of 72nd Street was accepted by dedication of the street to the Village a few arterial street sections that branch off of the primary road were excluded. He further noted the primary street was dedicated at that time to the Village and the Village assumed the maintenance and responsibility of the primary road and a few areas were excluded.

Trustee Coleman stated that the primary road of 72nd Street was accepted by dedication to the Village for maintenance purposes because it was the proper standard width and dimensions but some of the extensions off of the main road did not meet the standard width requirements for those areas to be dedicated. Trustee Coleman stated at that time the Chestnut on the Green Board agreed to those terms when the Village accepted the primary street for dedication purposes. Denise Mocny stated at the end of 72nd Street there would be difficulty maneuvering plow equipment to turn around when the plows come through, it would be no different to plow that area than the rest of the extension streets which are five house lengths in the development and the plows need to reverse at least nine house lengths when they back up at the dead end of 72nd Street to turn around.

Denise Mocny stated she is one of nine homeowners affected each time it snows, the extension parts of the street do not get plowed and she asked the Village Board how to address the issue of getting the extension streets included in the snow plowing plan for the entire development.

Trustee Coleman suggested that Ms. Mocny first address this issue of street maintenance with the Chestnut on the Green Board who represents all homeowners of Chestnut on the Green Development. Denise Mocny stated the Chestnut on the Green Board referred her to the Village Board on this matter. She asked what is required for the Board to consider accepting the portion of streets in the development to the Village that are not included for maintenance purposes. She added that each time there is a snowfall nine neighbors in the development are out shoveling their own street to get out to the main road.

Mayor Andrews stated that when Chestnut on the Green Development was constructed the street was a private road and the association took care of maintenance of the road. At some point a few years ago, the association approached the Village and asked that the streets be dedicated to the Village and there were certain requirements for acceptance of those streets before the Village could assume the responsibility of maintenance of the roads. He noted that some sections of certain streets were excluded because the road did not meet the requirements. Mayor Andrews added that there are also some developments in the community that remain private streets and the associations maintain their own streets such as streets in Indian Woods Development.

Mayor Andrews suggested possibly the Chestnut on the Green Board should review this matter with Ms. Mocny with possibly a request from that Board to petition the Village to consider dedication of the areas of street to the Village not presently included for street maintenance. Mayor Andrews stated that the Village Board will consider and review the request if it is received from the Chestnut on the Green Board.

Trustee Bermier stated that she received several phone calls from residents in Acacia regarding the new mailbox installed in the parkway at the Municipal Facility without the drive-up extension. She asked if the LaGrange Post Office will be adding the drive-up extension on the mailbox. Mayor Andrews mentioned that the Village would contact the post office on this matter.

EXECUTIVE SESSION

Trustee Bailey moved, seconded by Trustee Walsh, to adjourn to Executive Session pursuant to 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline or performance of specific employees. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh

Nays: None

Absent: None

RETURN TO THE OPEN MEETING

Trustee Bailey moved, seconded by Trustee Walsh, to return to the regular Board meeting. Carried by unanimous voice vote (6/0/0).

ADJOURNMENT

There being no further business to discuss, Trustee Coleman moved, seconded by Trustee Bailey, to adjourn the regular Board meeting at 8:50 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,
Kathy Leach, Deputy Clerk/Recording Secretary